

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
Jefferson County Courthouse
320 S Main St - Room 202
Jefferson, WI 53549
Wednesday, June 19, 2013
8:30 A.M.

Committee Members: Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner, Scott Zimmerman

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Review and Approval of the May 15, 2013 Meeting Minutes
6. Communications
7. Citizen Comments
8. Natural Resources Conservation Service Report (NRCS) - Dennis Vollmer
9. Notice of Noncompliance - Farmland Preservation Program (FPP)
10. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
11. Farmland Preservation Program Update
12. Non-Metallic Mining Policy - Land & Water Conservation Department (LWCD) Gerry Kokkonen
13. ATCP 51 Livestock Siting Fee Structure
14. Status of Cropland at Old Countryside Home Farm
15. Discussion and Possible Action on Highway Facility
16. Monthly Financial Report
17. Set Next Meeting and Possible Agenda Items
18. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Land & Water Conservation Committee
Minutes
June 19, 2013**

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 8:35 a.m. Committee members Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner (@ 8:37), and Scott Zimmerman were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; John Molinaro, County Board Chairman/Supervisor; and Laura Watson, NRCS.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the June Agenda:

The June agenda was reviewed by the committee members.

5. Review and Approval of the May Meeting Minutes

Matthew Foelker made a motion to approve the May meeting minutes as written, Sarah Bregant seconded. Motion carried 5/0.

6. Communications

There were no communications at this time.

7. Citizen Comments:

There were no citizen comments.

8. Natural Resources Conservation Service (NRCS) Report:

Laura Watson discussed the Natural Resources Conservation Service (NRCS) report. See attached.

9. Notice of Noncompliance with Soil and Water Conservation Requirements - Farmland Preservation Program (FPP):

None at this time.

10. Cancellation of Noncompliance - Farmland Preservation Program (FPP):

None at this time.

11. Farmland Preservation Program (FPP) Update - Mark Watkins:

The LWCD department set up a new system this winter. The objective of this system is to make our seasonal spot checks more efficient. The county was broken up into 4 quadrants. See attached. We will check one quadrant each season. Nancy Lannert, LWCD; and Joe Strupp, LWCD; are currently conducting checks in the northeast quadrant.

All Nutrient Management Planning for our county is complete. Much sooner than the 2015 state deadline.

The Joint Finance Committee may change the FPP tax credit to a grant program. This hasn't been decided yet. Details will be forthcoming.

12. Non-Metallic Mining (NMM) Policy - Gerry Kokkonen, LWCD

Gerry Kokkonen discussed a clarification of the NMM ordinance. See attached. This policy will clearly state when a reclamation permit is revoked and the financial assurance is released. The ordinance will need to be looked over by corporation council to find the best way to put this policy into effect. Motion to postpone a decision on adding the clarification until the July meeting made by Carlton Zentner, seconded by Matthew Foelker. Motion carried 5/0.

13. ATCP 51 Livestock Siting Fee Structure - Mark Watkins, LWCD

Mark Watkins discussed a new fee structure for livestock siting. See attached. This is for informational purposes only at this time. We will revisit this during the July meeting. If approved by the committee, it will be submitted to the board with a request to make it an amendment.

14. Status of Cropland at Old Countryside Home Farm - Mark Watkins, LWCD

The old farm has 22 acres of cropable land. John Molinaro said the fate of the building has yet to be determined. At this time, without knowing what will happen with the building, it's not feasible to rent out the land. Too much would have to be done to get it ready and we don't know where the spoils would go. The committee decided to leave the land the way it is for the time being. We may know more in a few months. If and when that happens we'll discuss renting out the land.

15. Discussion and Possible Action on Highway Facility:

Nothing new at this time.

16. Monthly Land & Water Conservation Department (LWCD) Financial Report

The most recent statements of revenues and expenditures were distributed. See attached. As per Mark Watkins, we are right on budget. Half way through the year and just under budget. We will be applying for the first half of the DATCP staffing reimbursement by June 27, 2013.

17. Set next meeting and possible agenda items:

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on July 17, 2013 at 8:30 in Room 202. Possible agenda items include: Revisiting items 11 - 15 and transitional planning for retiring employees.

18. Adjournment

Motion to adjourn was made by Matthew Foelker and seconded by Scott Zimmerman at 9:38 a.m. Motion carried 5/0.

**Land & Water Conservation Committee
Minutes
May 15, 2013**

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 8:30 a.m. Committee members Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner (@ 8:35 a.m.), and Scott Zimmerman (@ 8:32 a.m.) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Patricia Cicero, LWCD; John Molinaro, County Board Chairman/Supervisor; and Dennis Vollmer, NRCS.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the May Agenda:

The May agenda was reviewed by the committee members.

5. Review and Approval of the April Meeting Minutes

Sarah Bregant made a motion to approve the April meeting minutes as written, Matthew Foelker seconded. Motion carried, 4/0.

6. Communications

There were no communications at this time.

7. Citizen Comments:

John Molinaro, County Board Chairman/Supervisor, spoke to both Senator Olson and Senator Schilling from the Joint Finance Committee to lobby to keep the Land and Water Conservation money in the state budget.

8. Natural Resources Conservation Service (NRCS) Report:

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

9. Notice of Noncompliance with Soil and Water Conservation Requirements - Farmland Preservation Program (FPP):

Noncompliant: Thomas & Sanja Geise

Voluntary Non-Participation: Duane Pitterle, Lloyd L & Jane E Schuld

Matthew Foelker made a motion to accept the notices, Sarah Bregant seconded. Motion carried, 5/0.

10. Cancellation of Noncompliance – Farmland Preservation Program:

None at this time

11. Discussion and Possible Action on Highway Facility:

Update given by John Molinaro. The board has approved money to be given to a design firm to have an appropriate sized building designed.

12. Discussion and Possible Action on Land Values Study:

Land value study was included in item #11.

13. 2013 Department of Agriculture Grant Contract Review - Mark Watkins

Mark Watkins indicated that the grant ended up being what we expected for the LWCD staff. We are right on target for 2013. See attached.

14. Letter of Support for City of Lake Mills Grant - Patricia Cicero

Patricia Cicero wrote a letter of support for the City of Lake Mills for grant applications the city will be sending out. See attached. Scott Zimmerman made a motion of support, Matthew Foelker seconded. Motion carried, 4/1. Carlton Zentner was opposed.

15. Department Vehicle Use Report - Mark Watkins

Invoices Jan - April ~ 69.4 gallons used @ \$204.51. See attached.

16. Update - Tree Sale Completion - Mark Watkins

Tree Sale was complete as of May 10, 2013. See attached.

17. Monthly Land & Water Conservation Department Financial Report - Mark Watkins

The most recent statements of revenues and expenditures were distributed. We are still on right on schedule with our budget. See attached.

18. Set next meeting and possible agenda items:

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on June 19, 2013 at 8:30 in Room 202. Possible agenda items include: Removal of Item #12 from the agenda, 2014 budget process, a new Non-Metallic Mining policy, a change in the ordinance for manure storage, fees for an individual worksheet for livestock sitting and manure storage. Scott Zimmerman brought up the possibility of renting out the land around Countryside for farming this season. Mark Watkins will investigate to see if it's possible.

19. Adjournment

Motion to adjourn was made by Matthew Foelker and seconded by Scott Zimmerman at 9:14 a.m. Motion carried, 5/0.

Jefferson County Board Report
6/19/2013

EQIP practices in progress

- There is still a lot of spring work to be completed
 - Approximately half of the spring work has been completed thus far
 - Delays have occurred on the remaining sites due to spring delays in planting and wet site conditions
 - Completed sites are being certified and paid as time allows
 - Brendon, Laura & Dennis have been staying in touch with all landowners/contractors to get work done
- Working to obtain all needed permits for 2013 projects (DNR/COE)
 - 3 permits have been submitted
 - 2 will be submitted shortly
- Certified spring completed practices for several contracts
- Working with Hasel Farms and REA to complete a certified plan for pit demolition and installation practices

Conservation Stewardship Program (CStP)

- There will be a 2013 CStP signup
 - The application deadline was June 14th

Conservation Security Program (CSP)

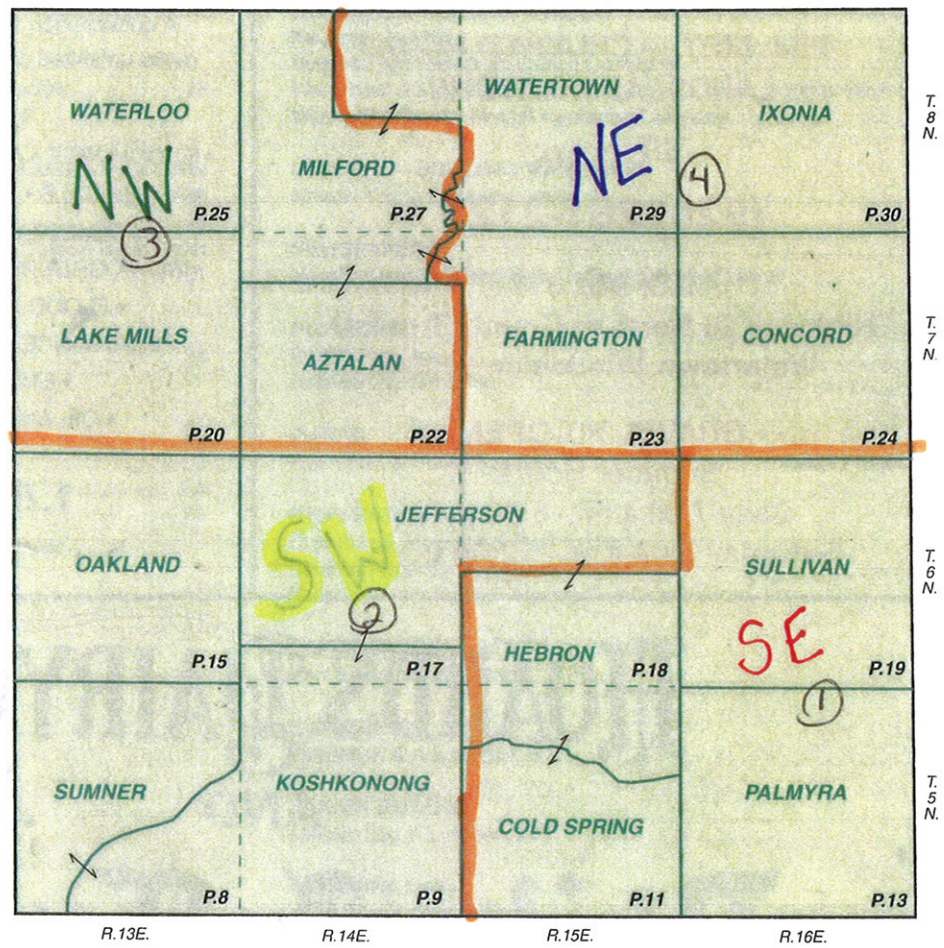
- N/A

Conservation Reserve Program (CRP)

- General CRP sign up will occur from May 20th thru June 14
 - This includes Highly Erodible Land
 - Accepted participants will be notified in July
- Continuous CRP – landowners can now sign up for Re-enrollment
 - These reviews for eligibility will be completed by July 1 (~20 sites to review)
- Brian and Kelly Kraus modification needs to be signed by LCD

General

- Wetland/HEL Determination requests to complete:
 - ~15 have yet to be looked or are being reviewed, but not yet completed
 - NRCS has completed many field visits, but due to the spring wetness delay, there are a large number of determinations backlogged to review
 - 0 are waiting to be digitized
 - 0 are waiting to be approved/signed
- The past month consisted of: reviewing 2013 Compliance Review tracts, designing practices for 2013 construction, spring construction, permit writing, practice certification and payments, CRP and CStP new signups
 - The next month should consist of: summer construction projects, CRP checks and contract writing, 2013 CStP contract writing, wetland reviews and several trainings
- Dennis will be attending Wetland Determination Training in Portage, WI June 19-20



Non-Metallic Mining Financial Assurance Policy Recommendation

June 2013 LCC monthly meeting

This document summarizes the proposed process, by which Financial Assurance (FA) for Non-Metallic Mining Reclamation would be released to the County for said purposes described in NR 135.40 Wisconsin DNR administrative code and specifically subsection 9, and related County Ordinance.

1. Ninety (90) days prior to document expiration, operator will be contacted to inform them of FA document expiration.
2. Sixty (60) days prior to document expiration, operator and FA document holder will be notified of permit suspension or revocation and subsequent FA forfeiture due to not submitting documentation as requested per action described NR 135.25.
3. Thirty (30) days prior to the expiration of the FA document the reclamation permit shall be revoked and subject to the conditions described in NR135.25 (3).
4. The Department shall file a claim with the FA document holder after notice of permit revocation is sent to the operator pursuant to action described in NR135.40 (8).
5. The Department will notify Corporation Counsel concerning any pending revocation actions.
6. The Land Conservation Committee will be notified concerning any permit suspensions or revocations and FA forfeitures.

****This action is recommended by Corporation Counsel due to recent events concerning the bankruptcy proceedings involving BR Amon & Sons, and their Financial Assurance bonding company's lack of notification to the Department of the surety cancellation.*

ATCP 51 Livestock Siting – LWCD Fees

LWCD's current Livestock Siting Fee:

- \$750 for review of full livestock siting application
- No current fees for amendments

Proposal for Livestock Siting Fees:

- \$750 for review of full livestock siting application
- Fees for review of separate worksheets in the case of amendments:

Worksheet 1 – Animal Units	\$50
Worksheet 2 – Odor Management	\$200
Worksheet 3 – Waste and Nutrient Management	\$150
Worksheet 4 – Waste Storage Facilities	\$300
Worksheet 5 – Runoff Management	\$200

LWCD Animal Waste Storage Ordinance – LWCD Permit Fees

Current fees:

- \$0 for closure of waste storage permit
- \$100 for manure storage permit

Proposed fees:

Gallons of Storage	Fee
Closure	\$0
1-1,000,000	\$150
1,000,001 – 3,000,000	\$200
3,000,001 and greater	\$300



Potential Farm Fields
Wetlands

Jefferson County
Land & Water Conservation Totals

Date Ran 5/21/2013
Period 4
Year 2013

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(4,302.50)	(15,754.17)	(19,139.22)	(63,016.67)	43,877.45	(189,050.00)	(169,910.78)	10.12%
	Expenditures	42,520.04	41,896.21	167,364.43	167,584.85	(220.42)	502,754.54	335,390.11	33.29%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	38,217.54	26,142.05	148,225.21	104,568.18	43,657.03	313,704.54	165,479.33	47.25%
7002 Wild Life Crop	Revenue	(1,945.00)	(1,666.67)	(4,206.96)	(6,666.67)	2,459.71	(20,000.00)	(15,793.04)	21.03%
	Expenditures	707.02	1,666.67	2,652.02	6,666.67	(4,014.65)	20,000.00	17,347.98	13.26%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	(1,237.98)	-	(1,554.94)	-	(1,554.94)	-	1,554.94	#DIV/0!
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	372.75	-	1,491.00	(1,491.00)	4,473.00	4,473.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	372.75	-	1,491.00	(1,491.00)	4,473.00	4,473.00	0.00%
7009 Hope Lake	Revenue	-	(250.00)	-	(1,000.00)	1,000.00	(3,000.00)	(3,000.00)	0.00%
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	(250.00)	-	(1,000.00)	1,000.00	(3,000.00)	(3,000.00)	0.00%
7010 Resources	Revenue	-	(1,958.33)	(15,893.50)	(7,833.33)	(8,060.17)	(23,500.00)	(7,606.50)	67.63%
	Expenditures	-	1,958.33	16,027.50	7,833.33	8,194.17	23,500.00	7,472.50	68.20%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	(0.00)	134.00	(0.00)	134.00	-	(134.00)	#DIV/0!
7011 Non Metallic	Revenue	-	(1,330.83)	-	(5,323.33)	5,323.33	(15,970.00)	(15,970.00)	0.00%
	Expenditures	-	52.08	22.85	208.33	(185.48)	625.00	602.15	3.66%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	(1,278.75)	22.85	(5,115.00)	5,137.85	(15,345.00)	(15,367.85)	-0.15%
7012 Mud Lake	Revenue	-	-	(1,737.14)	-	(1,737.14)	-	1,737.14	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	(1,737.14)	-	(1,737.14)	-	1,737.14	#DIV/0!
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	#DIV/0!
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	#DIV/0!
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	#DIV/0!
7020 County Farm	Revenue	-	(7,725.83)	(46,101.00)	(30,903.33)	(15,197.67)	(92,710.00)	(46,609.00)	49.73%
	Expenditures	14.47	321.50	74.79	1,286.00	(1,211.21)	3,858.00	3,783.21	1.94%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	14.47	(7,404.33)	(46,026.21)	(29,617.33)	(16,408.88)	(88,852.00)	(42,825.79)	51.80%
Total All Business Units	Revenue	(6,247.50)	(28,685.83)	(85,340.68)	(114,743.33)	29,402.65	(344,230.00)	(258,889.32)	24.79%
	Expenditures	43,241.53	46,267.55	186,141.59	185,070.18	1,071.41	555,210.54	369,068.95	33.53%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Grand Total Land Conservation	36,994.03	17,581.71	100,800.91	70,326.85	30,474.06	210,980.54	110,179.63	47.78%